

Risk Assessment for COVID secure Funeral Home for visitors and colle

Heritage Winslow

Location	Description of Space	Steps taken to control the risk of COVID-19 transmission
Main entrance to building	Double set of doors with steps and narrow doorway	Leave outer doors open. Wait and allow time and space for people to enter/exit with sufficient space. Stagger arrival/departure times. Wipe down doorhandles on departure of visitors.
Entrance Hall	Wide enough for only one person at a time	Manage use of corridor allowing one person along at a time. Explain on arrival.
Arranging Room	Space for two people from same household and one arranger	<p>Follow the guidance on hand washing and hygiene.</p> <p>Do not shake hands, hug or otherwise make physical contact with visitors.</p> <p>Maintain 2m social distancing.</p> <p>No more than 2 visitors (who must be from the same household) to enter the room.</p> <p>Appropriate use of PPE and display signs to remind colleagues & visitors of social distancing guidance.</p> <p>Surfaces wiped down with Anti- Bac Spray after meetings have finished specific attention to surfaces such as wood or metal.</p>
Toilet	Space for one person, access through middle office and kitchen	Signage asking people to wash hands. Sanitise doorhandle and lock after visitors leave. Maintain clear path through middle office and kitchen.
Chapel of Rest	Access from Arranging Room through French window and along narrow path. Space for two people from same household in chapel.	Ask visitors to stay on large sofa until French window is open. Visitors to remain 2m from chapel while Arranger explains internal layout. Sanitise chapel door, chapel furniture and French window handles on departure of visitors.

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Available resources	
Hand sanitiser between inner and outer doors. Put up a sign requesting people not to enter if they have symptoms (most shops are currently doing this) Face Coverings	
Hand gel / sanitiser Tissues Disposable face coverings Anti- Bac Spray Signage	
Bottle soap and paper towels.	
Hand sanitiser in chapel of rest. Line marked on path to show 2m distance from door.	

