

Risk assessment for COVID secure funeral homes for visitors and colleagues –

Location: Rottingdean 220	Description of space	Steps taken to control the risk of COVID-19 transmission	Available resources
Access: Entry/exit from building	<p>Front door opens directly from street into office.</p> <p>Back door entrance into yard</p>	<p>Allow time and space for people to enter / exit with sufficient space.</p> <p>Arrange arrival / departure times.</p> <p>All persons entering must wash or sanitise hands upon entering.</p> <p>Ask everyone who visits if they are displaying symptoms of COVID-19. If they are, they cannot enter.</p>	<p>Signage</p> <p>Hand gel / sanitiser</p> <p>Disposable face coverings</p> <p>Anti-Bac Spray</p>
Reception Area/ FAA Office Area	Large enough for 2 visitors.	<p>No more than 2 people from the same household.</p> <p>Maintain 2m social distancing. Keyboards and mouse, phones and desks wiped down with surface disinfectant wipes every day.</p> <p>Door handles and seating wiped after visitors have left.</p> <p>Surfaces wiped down with Anti- Bac Spray after meetings have finished specific attention to surfaces such as wood or metal.</p>	<p>Sign in window</p> <p>Signs on display</p> <p>Hand sanitiser</p> <p>Surface disinfectant wipes</p> <p>Tissues</p>
Arrangement room	Large enough for up to 2 visitors whilst still maintaining 2m social distancing	<p>Maintain 2m social distancing and no physical contact with visitors.</p> <p>Surfaces wiped down with Anti- Bac Spray after meetings have finished specific attention to surfaces such as wood or metal</p>	<p>Reminder signs</p> <p>Hand Sanitiser</p> <p>Tissues</p>
Chapel of Rest	Large enough for up to 2 visitors whilst still maintaining 2m social distancing	<p>Maintain 2m social distancing and no physical contact with visitors.</p> <p>All seating and surfaces are wiped down after every use.</p>	<p>Hand sanitiser</p> <p>Surface disinfectant wipes</p> <p>Tissues</p>



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Chris Office/Kitchen	Same as Reception.	Maintain 2m social distancing. Keyboards and mouse, phones and desks wiped down with surface disinfectant wipes every day Surfaces wiped down continually Ensure shared products such as milk, butter containers etc. are cleaned with anti-bac regularly Ensure cutlery, cups, plates and utensils are thoroughly cleaned using dish washer	Hand Sanitiser Anti Bac Soap Disposable paper Towels
Toilet	1 person maximum.	Sanitation of all surfaces and door handles Wash hands in hot water for 20 seconds with anti bac soap. Bin emptied every day.	Anti Bac Soap Disposable paper towels
Mortuary	Access from back door and lobby 2 persons maximum	Mortuary cleaned down each day by FD and thorough clean by the embalmer after each use.	Masks, Aprons Gloves, Sleeves Sanitiser Wet Floor Sign First Aid Box
DATE:12/06/2020		Reviewed by: Chris Stringer PFD	Updated AJH 9/7

Remember:

Continuous and effective Handwashing is the best prevention against the spread of infection



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