

Risk assessment for COVID secure funeral homes for visitors and colleagues –

Location: Dunstable Funeral Home	Description of space	Steps taken to control the risk of COVID-19 transmission	Available resources
Access / exit from building	Narrow doorway	Wait and allow time and space for people to enter / exit with sufficient space. Stagger arrival / departure times.	Hand sanitiser dispenser
Reception area	Large enough for 2 visitors from the same household only	Floor markings showing 2m from desk. Display relevant signage. Do not allow more than 2 visitors (who must be from the same household). Ask everyone who visits if they are displaying symptoms of COVID-19. If they are, they cannot enter	Signage Hand gel / sanitiser Disposable face coverings Anti-Bac Spray
Arranging/meeting room	Large enough only for 2 people to maintain 2m distance if 2 visitors are from same household	Follow the guidance on hand washing and hygiene linked below. Do not shake hands, hug or otherwise make physical contact with visitors. Maintain 2m social distancing. Regular handwashing. Do not allow more than 2 visitors (who must be from the same household) to enter the room. Do not allow anyone displaying symptoms of COVID-19 into the funeral home. Appropriate use of PPE. Display signs to remind colleagues & visitors of social distancing guidance. Surfaces wiped down with Anti-Bac Spray after meetings have finished specific attention to surfaces such as wood or metal.	Hand sanitiser Tissues Reminder signs gloves



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Visiting room / Chapel of rest	Large enough only for 2 people to maintain 2m distance if 2 visitors are from same household	Maintain 2m social distancing Allow time and space for people to enter / exit with sufficient space.	Hand Sanitiser Tissues
Office	As per reception		
Toilets		Follow the guidance on hand washing and hygiene Clean Regularly	Hand dryer or paper towels
Welfare facility / kitchen area	Large enough for 1 person	Follow the guidance on hand washing and hygiene Regularly cleaned and wiped down with anti bac wipes Ensure shared products such as milk, butter Containers etc. are cleaned with anti-bac regularly Ensure cutlery, cups, plates and utensils are thoroughly cleaned using dish washer	Soap and paper towels
Mortuary	N/A		
DATE:	17/06/2020	Reviewed by: Sandra Ward-Christie	Updated AJH 9/7

Remember:

Continuous and Regular Handwashing is the best prevention against the spread of infection

<https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands>

<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/shops-and-branches>

Appendix 1

Signage for public areas in your funeral home (to be provided centrally for all)

- Appropriate holders will be provided to assist you in ensuring these signs are as sympathetically and effectively displayed as possible.



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- HSE/PHE/NHS good handwashing technique posters by sinks (All ready provided)
- Rules for visiting our funeral homes to go in the window / on the door. Example -

**CORONAVIRUS:
STOP AND READ**

When visiting our funeral home, please:

1. Keep visitors to 1 or 2 people from the same household.
2. Make an appointment to visit in advance.
3. Do not enter if you or anyone in your household is experiencing symptoms (raised temperature, persistent cough or changed sense of smell or taste). Contact us by phone or arrange a Zoom call instead.
4. Visitors must observe social distancing guidance at all times. Look out for the signs that help you keep the right space between you.
5. Wash your hands regularly. Use the hand sanitiser provided or use warm water and soap available at sinks in the lavatory.
6. Catch a sneeze in your sleeve or a disposable tissue and place it in the bin immediately and clean your hands. Keep contact with your face to a minimum.
7. Wear a face covering if you feel more comfortable, and you can ask our colleagues to do the same.
8. The time will come for a handshake or a hug. For now, we'll have to make do with a wave, as much as we want to demonstrate to you how much we care and give you comfort.

- Marker for the floor showing 2m from the reception desk. Example -



- Catch it, bin it, kill it signs for the meeting rooms. Example-



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For everyone's safety, please:

CATCH IT

Germs spread easily. Always carry tissues and use them to catch your cough or sneeze.



BIN IT

Germs can live for several hours on tissues. Please dispose of your tissue as soon as possible.



KILL IT

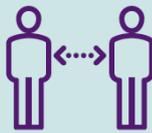
Hands can transfer germs to every surface you touch. Clean your hands as soon as you can.



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- Social distancing reminder signs (in plastic holders) for public areas. Example -



Social Distancing

For everyone's safety, please keep 2 metres (6ft) from those from another household.



Tissues

Please use the tissues provided should you need them.



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